

St. Joseph Parish Council, Finance Council & School Advisory Board
Joint Meeting Minutes
January 5, 2017

Members Present: Dana Robnett, Kent Buckman, Dale Wilburn, Kelly Kuda, Father Joseph, Randy Struck, Aaron Cope, Jeffrey Schafer, Brook Poindexter, Becky Hoyt, Kevin Ahrens, Sharon Welschmeyer, Brenda Hale, Vickie Duenke, Jeff Fennewald and Coty Cope.

Opening Prayer: Father opening the meeting with a prayer.

Meeting called to order: Parish Council President Dana Robnett called the meeting to order. The agenda was emailed to all members prior to the meeting.

Discussions:

- ❖ Update on Video/Recording System: Jeffrey Schafer reported that we have the following options regarding security video cameras for the Early Learning Center and St. Joseph School.
 - Purchase a new system if we want a more sophisticated video recording system.
 - Warrenton Oil has offered to donate a DVR system with digital/analog cameras. Jeffrey feels this system would be sufficient to meet our needs. He suggested that we install the donated system at the school since we have the existing wiring and see if the quality meets our needs.

Some school families not making adequate contribution and support of the school: How do we address this without being direct about monetary amounts? The families have not been contacted because diocesan policy states that parishioners can't be confronted directly about tithing. Mr. Struck stated he is willing to discuss this with parents if needed.

St. Joseph School Self-Study Status:

- ❖ The last item to be addressed on the self-study is a safety issue at the Early Learning Center: the nails on the wood ties are starting to come out. The wooden ties need to be replaced. The entire project is budgeted to cost \$2500. The committee discussed using the building funds to take care of this safety issue. Everyone agreed it would be appropriate to use the building funds as this is a building project.
- ❖ The following were not included in the self-study but reported as minor repair needs at ELC: window trim sanded and painted, classroom painted, carpet fringe, front steps giving a little (Paul has been contacted to repair this).

At this time, Joint Councils discussed school staffing, teacher contracts and salaries therefore I, Kelly Kuda left the meeting.

Dana Robnett took over the minutes. Her notes are as follows:

Joint Councils discussed school staffing, reviewing opportunities for potential financial savings. One area of review was the resource teacher position, and discussion about its historical part-time status. In recent years, other school positions have changed from FT to PT; therefore the

hours of the resource teacher were increased. Joint Councils discussed the idea that a FT 7/8 teacher may be a more ideal situation in the future with a PT resource teacher, but those staffing decisions are ultimately up to the parish priest and principal.

With contract offerings happening in the near future, Council discussed that all staff be reminded that salaries are considered highly confidential and not discussed with other staff.

Respectfully submitted,

Kelly Kuda, Parish Council Secretary